

## **PRACTICAL AI FOR PROFESSIONALS: TOOLS, PROMPTING AND WORKFLOWS**

**THURSDAY 23 APRIL 2026 – 13:30 – 16:45**

<b>Registration:</b>	13:00
<b>Venue:</b>	Marsham Court Hotel, 3 Russell Cotes Road, Bournemouth BH1 3AB
<b>Parking:</b>	This is at the rear of the hotel (postcode BH1 3AU) and there is no parking charge. On arrival, please inform hotel reception of your car registration number and, when you leave, ask for the exit code to raise the exit barrier. Alternatively, there is parking at Berry Court in St Peter's Road, Central Car Park in Upper Hinton Road or street parking around the hotel.
<b>Cost:</b>	<b>£60</b> Solicitor Member; Associate Member; Trainees (Solicitor, Cilex & Apprentices) <b>£85</b> Non-Member of BDLS
<b>Booking Reference:</b>	681
<b>CPD:</b>	3
<b>SRA Competence:</b>	B <a href="https://www.sra.org.uk/solicitors/resources/continuing-competence/cpd/competence-statement/">https://www.sra.org.uk/solicitors/resources/continuing-competence/cpd/competence-statement/</a>

### **This hands-on session will cover:**

- **What AI is good for (and where it goes wrong): quick, practical dos & don'ts**
- **Which platforms to use for which tasks (e.g., ChatGPT, Microsoft Copilot, Gemini/Claude/Perplexity—how to choose)**
- **How to write prompts that work: simple repeatable frameworks**
- **Working with documents safely: redaction/sanitisation, confidentiality, and “what not to paste in”**
- **Moving from Personal to Enterprise AI**

**Attendees are encouraged to bring a laptop for the hands-on exercises.**

### **Speaker:**

**Akber Datoo** is co-chair of the Technology and Law Committee at the Law Society of England and Wales and a Professor of the School of Law and Technology departments at the University of Surrey, teaching Cyberlaw, AI and FinTech. He is founder and CEO at D2 Legal Technology (D2LT) [www.d2legaltech.com](http://www.d2legaltech.com) a global legal data consultancy advising firms on the use of technology and data to unlock business value through legal change. D2LT is the AI Transformation partner for the Law Society of England & Wales, working with its members on how to best incorporate AI in both the business and practice of law. In 2019, Akber was recognised as “one of the top ten market shapers” in the FT Intelligent Business Awards. Akber is the author of the Wiley practitioner text, “Legal Data – Banking & Finance”, and co-editor of the Wiley “LegalTech Book”. He has both experience as a technologist, having initially worked as an IT developer at UBS, before requalifying as a lawyer and working at Allen Overy. Akber graduated with first class honours in Computer Science at Cambridge University.

**Please book online at:** <https://www.bournemouthlaw.com/bournemouth-district-law-society-lectures>

**Course Notes:** Lecture notes will be emailed to delegates in advance for either printing or accessing via their laptop or alternative device on the day.

**Payment for lectures:** Please be aware that payment must be received at the office **before** the lecture takes place. Course bookings will only be confirmed upon payment. All payments are to be paid by BACS. No refunds within 7 days of the course.